

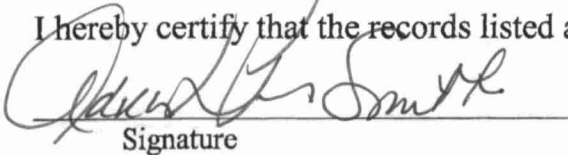
Maryland Port Administration	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2296
Reporting Agency		Prepare in Duplicate
MPA-Finance		Retain one (1) copy and forward original to address on left.
Division or Unit		

CERTIFICATE OF RECORDS DISPOSAL

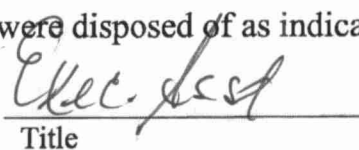
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
1	1992-1994 Fin Dir Mgr Mtg						
2	1993-1996 MDOT Audit Rpts						
3	Dir of Finance Misc Rpts						
4	Finance Misc Personnel						
5	1993-1994 Misc files						

I hereby give permission to the records keeper to mark the above boxes and have ready for disposal by the approved recycling company. _____.

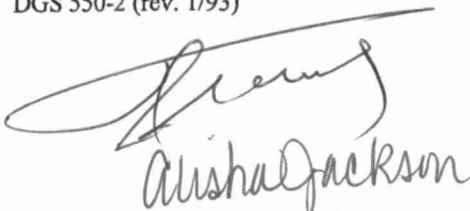
I hereby certify that the records listed above were disposed of as indicated.


 Signature

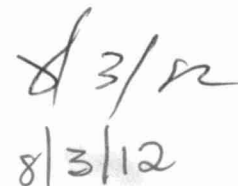
DGS 550-2 (rev. 1/93)


 Title


 Date


 Alisha Jackson


 Office Clerk


 8/3/12

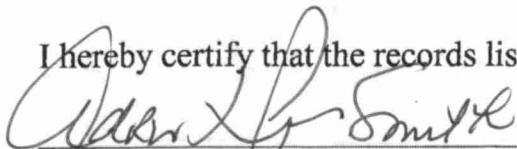
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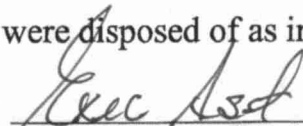
No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
23	Asst Director of Finance Misc Desk Files						
19	Asst Director of Fin. Misc Desk Files						
18	Asst Direct of Finance Misc Desk Files						
4	Director of Finance Budget Files 2004						
3	Director of Finance Misc Desk Files						
2	Director of Finance Personnel Files						
1	Director of Finance Misc Files						
13	Director of Finance I-MIS Reports						
14	Asst Comptroller Desk Reports						
1	Acct Sogs Bank Citations						
4	Comp Customer Files						

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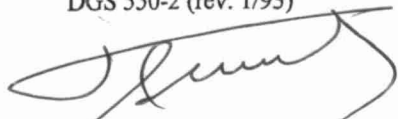
I hereby certify that the records listed above were disposed of as indicated.


Signature

DGS 550-2 (rev. 1/93)


Title

8/2/12
Date


Alisha Jackson

Driver
Office Clerk I

8/3/12